

SUMMARY OF ACTIONS
FROM THE MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY, DECEMBER 21, 2010
AT 1:00 P.M.
42 BROADWAY, 7th FLOOR, EXECUTIVE UNIT
NEW YORK, NY 10004

P R E S E N T: Secretary Juan Carlos "J.C." Polanco

Commissioners Barrera and Umame

Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Stewart Liberman, Agency Chief Contract Officer
John Naudus, Senior Systems Analyst, EVS
Tom Sattie, Associate Staff Analyst, Ballot Coordinator

Mr. Liberman distributed copies of a summary report to the Committee concerning the TeamWork System ballot. Mr. Naudus discussed the TeamWork System ballot which applies to the centralized scanned ballots – Affidavit, Absentee and Special ballots. The Committee reviewed the price list that was negotiated by DCAS. It was noted that the price is increasing from 50 cents per ballot to 52 cents per ballot. The TeamWork System ballots use a batch header sheet which informs the system what Election District/Assembly District (ED/AD) the ballot is for. Mr. Naudus indicated that there are various styles of batch header sheets with different prices such as complex, moderate and blank.

Secretary Polanco joined the meeting.

Commissioner Umame moved to recommend the TeamWork System ballot price list and contract as discussed to the full Board in the open Public Meeting to be held immediately after this meeting. Commissioner Barrera seconded the motion, with Secretary Polanco abstaining. The motion was adopted. Ms. Perkins confirmed that this item will be added to the Commissioners' Agenda.

Ms. Sandow requested authorization to purchase a security camera which would monitor the time clock on the 11th floor in the Executive Office. She distributed copies of a summary report to the Committee. Ms. Sandow stated that the vendor Target offers the lowest price in New York. The Committee recommended purchasing a security camera from Target which offers the lowest price.

There being no further business the Committee adjourned at 1:30 PM.