

MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY, JULY 27, 2010
AT 4:00 P.M.
42 BROADWAY, 7th FLOOR, EXECUTIVE UNIT
NEW YORK, NY 10004

P R E S E N T: Secretary Juan Carlos "J.C." Polanco

Commissioners Barrera, Soumas and Umame

George Gonzalez, Executive Director
Pamela Perkins, Administrative Manager
Stewart Liberman, Agency Chief Contract Officer
Steven Ferguson, Director, MIS

Secretary Polanco called the meeting to order at 4:00 P.M.

Mr. Ferguson and Mr. Liberman presented the Poll Book Printing Contract with Xerox. Mr. Ferguson stated that the existing contract expires on December 31, 2010. He stated that he would like to renew it for two (2) years and add approximately \$50,000 per event. There are five (5) elections – two (2) Generals, two (2) Primaries, and one (1) Presidential Primary. The renewed contract would expire on December 31, 2012. Commissioner Soumas inquired about the term of the existing contract. Mr. Liberman reported that the term is from July 1, 2006 – December 31, 2010. The actual contract cost is \$473,970; approximately \$1,000 is left for

incumbent and approximately \$6,000 for the total cost of contract. Commissioner Soumas asked if the contract was sent out to bid. Mr. Liberman stated that it was a negotiated acquisition. Commissioner Soumas asked if Xerox has raised their price. Mr. Liberman replied that it is the same price, term and conditions. Commissioner Soumas asked if they researched another vendor to perform this task. Mr. Ferguson replied yes, but the other vendor did not have the capabilities of binding the Poll Books.

Commissioner Umane moved to approve the request to renew the existing Poll Book Printing Contract with Xerox for two (2) years as discussed. Commissioner Soumas seconded the motion, which was adopted unanimously.

Secretary Polanco adjourned the meeting.