

MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY, MARCH 16, 2010
AT 3:30 P.M.
42 BROADWAY, 6th FLOOR, CONFERENCE ROOM
NEW YORK, NY 10004

P R E S E N T: Secretary Juan Carlos "J.C." Polanco

Commissioners Barrera and Soumas

George Gonzalez, Deputy Executive Director
Pamela Perkins, Administrative Manager

Secretary Polanco called the meeting to order at 3:30 P.M.

Ms. Perkins gave an oral report regarding the efforts made by the Board staff to pursue the production and duplication of the ES&S poll worker video.

Ms. Perkins referred to the report that she emailed to the Commissioners on Friday, March 12, 2010. She reported on the written quote from ES&S in the amount of \$50,000 for the production of the poll worker training video, and \$19,000 for the duplication of approximately 40,000 CDs. Ms. Perkins informed the Commissioners that the quote

represents a not to exceed amount (\$50,000) and these services are on the ES&S OGS contract. The solicitation of bids would not be required. A copy of the proposed description of the items that are included in the price quote was distributed to the committee prior to the meeting.

Commissioner Soumas inquired about the bid prices that were received from the previous contract solicitation for the same services. Ms. Perkins stated that the bid prices ranged from \$150,000 to \$400,000.

Commissioner Soumas moved to approve the staff to proceed with the procurement for the production of poll worker training video and duplication of CDs with ES&S via their OGS contract. Commissioner Barrera seconded the motion, which was adopted unanimously.

Secretary Polanco adjourned the meeting.