

MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY, JUNE 9, 2009
AT 4:00 P.M.
42 BROADWAY, 6th FLOOR HEARING ROOM
NEW YORK, NY 10004

P R E S E N T: President Frederic Umane
 Secretary Julie Dent

Commissioners Polanco and Silie

Marcus Cederqvist, Executive Director
Steven H. Richman, General Counsel
John Owens, Jr., Director, Campaign Finance Enforcement
Stewart Liberman, Agency Chief Contract Officer, Procurement
Marie Lynch, Director, Equipment

President Umane called the meeting to order at 4:00 P.M.

The Agency Chief Contract Officer requested to review DCAS contracts with the Commissioners.

The Agency Chief Contract Officer distributed a list to the Commissioners concerning DCAS orders to be renewed.

President Umane expressed concern in the roll of the Commissioners' Finance Committee. He authorized Board staff to operate

without the guidance of the Commissioners' Finance Committee with DCAS on supply orders. Commissioners Silie and Polanco agreed with President Umane. Commissioner Polanco stated that he is focusing on the level of scrutiny regarding contracts prior to Mr. Cederqvist's position as Executive Director. He commended that both Mr. Cederqvist and Mr. Liberman have been doing a great job in the short time at the Board in providing the Commissioners reports to prove transparency at the Board.

Commissioner Polanco inquired about the Vanguard Election Days Supplies contract. The Director of Equipment reported that the supplies contain Election Day signage, printing materials and supply bags for all poll sites. The Executive Director explained that they wanted the Commissioners to review the order before they renew it because it is a big purchasing decision. President Umane inquired if Vanguard prepares all of the Election Day supply bags. Mr. Liberman reported that Vanguard prepares all of the materials and are accountable for it.

Commissioner Polanco inquired about the Nestle Water contract. The Director of Equipment explained that it is a DCAS contract for the rental of water coolers and bottles of water for the five (5) boroughs.

Commissioner Silie inquired about the OCE contract. The Director of Equipment explained that it is for the copiers used in the five (5) boroughs. The Executive Director noted that staff is networked from their computers to use the copiers. Ms. Lynch reported that OCE is a State contract for continued maintenance, repairs, toner and supply. She noted that the OCE and Staples contracts concern her most because of petition season at the Board - the copiers are heavily used at that time. Ms. Lynch explained that DCAS purchase orders takes 6-8 weeks to process.

Commissioner Silie suggested that Executive Management make the decisions on DCAS, OGS and requirements orders. President Umane recommended getting a full Board approval at next week's Commissioners' meeting.

President Umane moved to approve the DCAS orders list to be renewed which was provided at today's meeting. Commissioner Polanco seconded the motion, which was adopted unanimously.

President Umane adjourned the meeting of the Finance Committee.